

☐ UNCLASSIFIED☐ INTERNAL  
USE ONLY☐ CONFIDENTIAL☒ ~~SECRET~~

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Office of Chief, FE/BF  
Rm. 5-D-37 Hdqrs. Ext. 5017

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

FE/BF

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

References, please return